

BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

July 18, 2023

A regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Tuesday, July 18, 2023, at 6:30 p.m.**, at the Elgin Fire Station, located at 111 N. Avenue C, Elgin, Texas.

Attending the meeting were Commissioners Larry Moseley, Tommy McCullough, Liston Crim, Matt Benson. Absent from the meeting was Commissioner Darren Mogonye. A quorum was present at the meeting. Also present were ESD staff members and representatives of the Fire Department.

1. **Pledge of Allegiance:** Pledge of allegiance was led by President Moseley
2. **Call meeting to order:** Meeting called to order at 6:30pm
3. **Public Comment:** None
4. **Public Comment on Agenda Items:** None

PRESENTATION AND REPORTS

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **approval of payment of monthly bills and invoices:**

A motion was made by Commissioner Moseley and seconded by Commissioner Crim to approve payment of monthly bills and invoice.

(4/0) All in favor, motion passes
 - (b) **approval of monthly financial report:**

A motion was made by Commissioner McCullough and seconded by Commissioner Moseley to approve the monthly financial report.

(4/0) All in favor, motion passes
 - (c) **approval of quarterly investment report for 2nd quarter:**

A Motion was made by Commissioner Benson and seconded by Commissioner Moseley to approve the 2nd quarter investment report.

(4/0) All in favor, motion passes
 - (d) **action regarding amendments to budget for FY23:** None
6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues,**

and membership: Chief Botello gave an update on call volume and training within the district.

7. **Receive monthly Commissioner activity reports:** None to report

DISCUSSION/ACTION ITEMS

8. **Discuss and consider approval of minutes for the June 20th regular meeting, June 30th special and July 10th special meeting:**

A motion was made by Commissioner McCullough and seconded by Commissioner Crim to approve the minutes from June 20th, June 30th, July 10th meetings.

(4/0) All in favor, motion passes

9. **Discuss and consider taking action on the new hire process and procedures:**

A Motion was made by Commissioner Crim to approve the hiring process and procedures utilizing the testing and physical agility process and was seconded by Commissioner McCullough.

(4/0) All in favor, motion passes

10. **Discuss and consider FY2024 budget process and take action as needed:**

A discussion was held regarding budgeting needs and salary adjustments for FY24, no action taken.

11. **Discuss and consider Amended Interlocal Agreement for Fire Protection, Fire Suppression and Emergency Rescue Services with Travis County Emergency Services District No. 13 and take action on the Amended Interlocal Agreement as needed:**

Board members reviewed the updates from ESD13 and agreed to have legal review before taking action and approving the final document. No action taken.

12. **Discuss agenda items, time, and date for next meeting:**

Regular session meeting will be on Aug 15th at 6:30 in Elgin Tx

A motion was made by Commissioner McCullough to adjourn and seconded by Commissioner Crim @20:08

(4/0) All in favor, motion passes

/s/ Matt Benson

Matt Benson, Secretary

September 20, 2023