

# **BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

## **Minutes**

August 21, 2024

A regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Wednesday, August 21, 2024, at 6:30 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas.

Attending the meeting were Commissioners Larry Moseley, Nick Teague, Brian Henson, and Damon Doss. Commissioner Ramiro Garza was absent. A quorum was present at the meeting. Also present were District bookkeeper Pam Oakes, ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance:** Pledge of Allegiance led by Commissioner Mosley.
2. **Call meeting to order:** Meeting called to order at 6:30 pm by Commissioner Mosley.
3. **Public Comment:** No public comments.
4. **Public Comment on Agenda Items:** No comments on agenda items.

### **PUBLIC HEARING**

5. **Discuss and consider taking action to adopt Resolution Adopting Budget for fiscal year October 1, 2024, to September 30, 2025:** Commissioner Doss moved to adopt both the budget as presented and the Resolution Adopting Budget for fiscal year 10.1.24 to 9.30.25. Commissioner Henson seconded the motion. All in favor, motion passes.
6. **Conduct public hearing on proposal to increase property taxes:** Commissioner Moseley opened the public hearing at 6:34 pm. No one was present to speak. Commissioner Moseley closed the public hearing at 6:36 pm.
7. **Take a record vote on the District's 2024 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the County Tax Assessors/Collectors:** Commissioner Henson made a motion that the property tax rate be increased by the adoption of a tax rate of \$0.100000 per \$100 valuation, which is effectively a 5.03 percent increase in the tax rate. Commissioner Moseley seconded.

Teague-Yes

Doss-Yes

Moseley-Yes

Henson-Yes

The motion passes.

Commissioner Henson then moved to adopt the Order Levying Taxes as presented. Commissioner Doss seconded. All in favor, motion passes.

8. **Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website:** Commissioner Henson moved to approve posting the statement regarding adopted tax rate to the home page of the District's website. Commissioner Teague seconded. All in favor, motion passes.

## PRESENTATION AND REPORTS

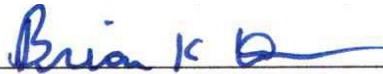
9. **Receive monthly report from the Treasurer and consider:** Bookkeeper Pam Oakes presented the monthly financial report.
  - (a) **approval of payment of monthly bills and invoices:** Commissioner Doss moved to approve the payment of the District's monthly bills and invoices as presented. Commissioner Teague seconded. All in favor, motion passes.
  - (b) **approval of monthly financial report:** Commissioner Doss moved to approve the monthly financial report as presented. Commissioner Henson seconded. All in favor, motion passes.
  - (c) **action regarding amendments to budget for FY24:** No budget amendments presented. No action.
10. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership:** Chief Botello presented report for month of July. He noted the following: Candidate Physical Ability Tests (CPAT tests) were scheduled for Saturday, August 24th, and the District received 16 applications. The District received a \$9,310 grant from the Texas A&M Forest Service for firefighter insurance. The District will receive \$40,000 from Travis County ESD 13 for equipment for Fiscal Year 2025, in addition to the base contract amount of \$50,000. The two new command vehicles were delivered to Jest Warning Lights for the emergency lighting to be added. Station 6 in McDade is up and running with 2 full-time firefighters. Revenue Rescue payments for cost recovery are coming in.
11. **Receive monthly Commissioner activity reports:** Commissioner Teague said the creation of Bastrop County ESD 3 is moving to the ballot in November. He noted the City of Elgin opted out of ESD 3. Commissioner Teague heard from a few school board members who complimented the District's firefighters on their response time, professionalism and compassion during a recent incident response. Commissioner Teague further noted that Bastrop County asked that the District adopt the 2018 IFC Fire Code to maintain consistency throughout the county.

## DISCUSSION/ACTION ITEMS

12. **Discuss and consider approval of minutes for the July 6, 2024, workshop meeting; the July 18, 2024, regular meeting; and the August 6, 2024, special meeting:** Commissioner Henson moved to accept the July 6<sup>th</sup>, July 18<sup>th</sup>, and August 6, 2024, meeting minutes as presented. Commissioner Doss seconded. All in favor, motion passes.
13. **Discuss and consider authorizing purchase of six Mobile Data Terminals for first out apparatus:** Chief Botello described the data terminals requested, their capability, and the reason the terminals were requested. Commissioner Teague moved to authorize the purchase of six mobile data terminals for first out apparatus. Commissioner Henson seconded. All in favor, motion passes.
14. **Discuss and consider approval of job description for Fire Prevention Lieutenant position:** Assistant Chief Wobus presented the proposed job description and discussed the position with the Board. Commissioner Teague made a motion to approve the job description for Fire Prevention Lieutenant pending legal review. Commissioner Moseley seconded. All in favor, motion passes.

15. **Discuss agenda items, time, and date for next meeting:** Motion made by Commissioner Doss for the next meeting to be held on September 19<sup>th</sup>, 2024, at 6:30 pm at the Elgin Fire Station. Commissioner Moseley seconded. Commissioner Moseley adjourned the meeting at 7:31pm.

Approved September 19, 2024.



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Brian Henson, Secretary  
Board of Commissioners