

BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

April 18, 2024

A regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on Thursday, April 18, 2024, at 6:30 p.m., at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas.

Attending the meeting were Commissioners Larry Moseley, Matt Benson, Darren Mogonye, and Damon Doss. Absent from the meeting was Commissioner Tommy McCullough. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance:** Pledge of allegiance led by commissioner Moseley.
2. **Call meeting to order:** Meeting called to order at 18:30 by commissioner Moseley.
3. **Public Comment:** None.
4. **Public Comment on Agenda Items:** No public comment.

PRESENTATION AND REPORTS

5. **Presentation by RIT-HR for future HR services:** RIT-HR presented information on HR and Payroll services.
6. **Receive monthly report from the Treasurer and consider:**
 - (a) **approval of payment of monthly bills and invoices:**

A motion to approve payment of monthly bills and invoices was made by Commissioner Mogonye and seconded by Commissioner Doss. All in favor, motion passes.
 - (b) **approval of monthly financial report:**

A motion to approve monthly financial report by made by Commissioner Moseley and seconded by Commissioner Doss. All in favor, motion passes.
 - (c) **approval of quarterly investment report for 1st quarter of 2024:**

A motion to approve the quarterly investment report was made by Commissioner Moseley and seconded by Commissioner Doss. All in favor, motion passes.
 - (d) **action regarding amendments to budget for FY24:** None.
7. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership:** Chief Botello reviewed monthly call volume, training, future stations and apparatus needs.
8. **Receive monthly Commissioner activity reports:** Commissioner Doss issued a donation for t-shirts in the amount of \$116.

DISCUSSION/ACTION ITEMS

9. **Discuss and consider approval of minutes for the March 27, 2024, regular meeting:**
Motion to approve March 27th minutes made by Commissioner Moseley and seconded by Commissioner Doss. All in favor, motion passes.
10. **Conduct annual review of investment policies, strategies and guidelines and adopt Resolution Confirming Annual Review:**
Motion to table made by Commissioner Moseley and second by Commissioner Doss. All in favor, motion passes.
11. **Discuss and consider action on presentation by RIT-HR and approve future services to be provided by RIT-HR for the District:**
Motion by Commissioner Benson to approve RIT-HR for human resources services and to authorize President Moseley to execute the amended contract. Motion was seconded by Commissioner Doss. All in favor, motion passes.
12. **Discuss and consider approving District's financial audit and filing the audit report with the County Commissioners Courts:**
This item is still being completed by the auditor, no action taken.
13. **Discuss and consider authorizing an increase in staffing from 12 to 15 firefighters:**
No action taken. Matter was not addressed.
14. **Discuss and consider adopting Resolution Regarding Truck Purchase for First National Bank:**
Motion by Commissioner Mogonye to approve the Resolution Regarding Truck Purchase and seconded by Commissioner Doss. All in favor, motion passes
15. **Discuss and consider report from subcommittee on Fire Chief's six-month review and consider taking related action:**
No action taken, still working on the review.
16. **Discuss and consider update on personnel evaluations and consider taking related action:**
All have been completed with the exception of one person, due to injury.
17. **Discuss agenda items, time, and date for next meeting:**
Next meeting scheduled May 21st at 6:30 p.m.
Motion to adjourn at 7:46 p.m. by Commissioner Mogonye and seconded by Commissioner Doss. All approve, motion passes and meeting adjourned.

Matt Benson
Commissioner