

**BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**  
**MINUTES**

May 16, 2023

A regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Tuesday, May 16, 2023, at 2:00 p.m.**, at the Elgin Fire Station, located at 111 N. Avenue C, Elgin, Texas.

Attending the meeting were Commissioners Larry Moseley, Darren Mogonye, Liston Crim and Matt Benson. Commissioner McCullough was absent. A quorum was present at the meeting. Also present were ESD staff members, representatives of the Fire Department, and representatives of the First Responder Unit.

1. **Pledge of Allegiance.** Commissioner Moseley led the pledge.
2. **Call meeting to order.** Commissioner Moseley called the meeting to order at 2:00pm.
3. **Public Comment: Members of the public may address the Board for a collective total of 10 minutes regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.** No comments made.
4. **Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to three minutes per agenda item on which they comment. Members of the public will speak on an agenda item after the item is called by the presiding officer, but before Board consideration of the item.** No comments made.

**PRESENTATION AND REPORTS**

5. **Receive monthly report from the Treasurer and consider:**
  - (a) **approval of payment of monthly bills and invoices.** Commissioner Crim moved to approve the monthly bills and invoices. Commissioner Moseley seconded the motion; the motion passed 4-0.
  - (b) **approval of monthly financial report.** Commissioner Moseley moved to approve the financial report. Commissioner Benson seconded the motion; the motion passed 4-0.
  - (c) **action regarding amendments to budget for FY23.** Commissioner Benson moved to approve the amendments to the FY2023 budget. Commissioner Crim seconded the motion; the motion passed 4-0.

6. **Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership.** No action taken.
7. **Receive monthly commissioner activity reports.** Commissioners gave an update on looking at different bank options. No action taken.

#### DISCUSSION/ACTION ITEMS

8. **Discuss and consider approval of minutes for the April 18, 2023 regular meeting.** Commissioner Mogonye moved to approve the April 18 meeting minutes. Commissioner Crim seconded the motion; the motion passed 4-0.
9. **Review of investment policy and investment strategies and adopt resolution confirming annual review.** Commissioner Crim moved to adopt the resolution confirming annual review of the investment policy. Commissioner Moseley seconded the motion. The motion passed 4-0.
10. **Discuss and consider Amended Interlocal Agreement for Fire Protection, Fire Suppression and Emergency Rescue Services with Travis County Emergency Services District No. 13 and take action on the Amended Interlocal Agreement as needed.** No action taken.
11. **Discuss and consider update from subcommittee on hiring process for District Fire Chief.** Commissioner Benson gave an update on the hiring process. No action taken.
12. **Discuss and consider approval of volunteer applications and stipends for volunteers.** Commissioner Mogonye moved to approve the volunteer applications and stipends. Commissioner Benson seconded the motion; the motion passed 4-0.
13. **Discuss and consider ratification of changes to Valentine HR's scope of work.** Commissioner Benson provided an update. No action taken.
14. **Discuss and consider HR processes for employment matters.** No action taken.
15. **Discuss and consider updates from subcommittee on personnel evaluations for District employees.** No action taken.
16. **Discuss and take action regarding the budgeting planning process for FY 23-24.** No action taken.
17. **Discuss and consider updates from subcommittee on future planning for stations.** No action taken.
18. **Discuss and consider the evaluation of the tornado siren.** Commissioner Mogonye moved to not use the tornado siren for environmental emergencies. Commissioner Crim seconded the motion; the motion passed 4-0.
19. **Review Resolution Regarding Public Participation at Open Meetings and make changes as appropriate.** Commissioner Moseley moved to approve the resolution

regarding public participation at open meetings. Commissioner Mogonye seconded the motion; the motion passed 4-0.

20. **Discuss and consider plan for repair and maintenance of the District's facilities and equipment.** Commissioner Crim moved to repair the roof issues at the station. Commissioner Mogonye seconded the motion; the motion passed 4-0.
21. **Discuss agenda items, time, and date for next meeting.** Next Special Meeting, Monday May 22<sup>nd</sup> 6:30pm at Elgin. The Board discussed potentially moving the board meeting time back to 6:30pm.

Commissioner Crim made a motion to move back to 6:30pm starting at the next regular session and date to be determined. Commissioner Mogonye seconded the motion; the motion passed 4-0.

Commissioner Crim moved to hold the March, June, Sept, December meetings in McDade. Commissioner Mogonye seconded the motion; the motion passed 4-0.

APPROVED: June 20, 2023

/s/ Matt Benson  
Matt Benson, Secretary